Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, December 16, 2024 in the Boardroom of the Port of Lake Charles located at 1611 West Sallier St., Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

Kevin D. Guidry, President

Mary Jo Bayles, Vice President

Cheyenne Boudreaux, Commissioner

Julie M. Miller, Commissioner

Absent:

John M. Cradure, Secretary/Treasurer

Jonathan L. Johnson, Assistant Secretary/Treasurer

Thomas L. Lorenzi, Commissioner

Also Present:

 Richert Self, Executive Director

Jon Ringo, Executive Counsel

 Cameron Landry, Director of Administration and Finance

 Channing Hayden, Director of Navigation

 Nick Pestello, Director of Engineering and Maintenance

 Todd Henderson, Director of Operations

 Therrance Chretien, Director of Cargo and Trade Development

 Michelle Bolen, Executive Administrative Assistant

Mr. Guidry called the meeting to order at 5:00 P.M.

Mr. Guidry gave the invocation. Mr. Boudreaux led the Board and audience in the Pledge of Allegiance.

Mr. Guidry made a statement reminding the public of the Port’s procedure for the public to address an agenda item to the Board.

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1. Approval of the November 25, 2024 Regular Meeting Minutes.

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Ms. Bayles offered a motion to approve the November 25, 2024 Regular Meeting Minutes. Mr. Boudreaux seconded the motion and it carried unanimously.

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2. Submission 2024 – 053 establishing the Regular Meetings of the Board of Commissioners of the Lake Charles Harbor and Terminal District for the calendar year of 2025.

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Ms. Miller offered a motion to adopt Resolution 2024 – 053 to establish the Regular Meetings of the Board of Commissioners of the Lake Charles Harbor and Terminal District for the calendar year of 2025. Ms. Bayles seconded the motion and it carried unanimously.

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3. Submission 2024 – 054 authorizing the Executive Director to amend the Agreement with The Picard Group for Government Relations Services.

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Mr. Boudreaux offered a motion to adopt Resolution 2024 – 054 to authorize the Executive Director to amend the Agreement with The Picard Group for Government Relations Services. Ms. Miller seconded the motion and it carried unanimously.

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4. Submission 2024 – 055 approving revisions to the Port of Lake Charles Tariff No. 013.

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Mr. Boudreaux offered a motion to adopt Resolution 2024 – 055 to approve revisions to the Port of Lake Charles Tariff No. 013. Ms. Bayles seconded the motion and it carried unanimously.

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5. Submission 2024 – 056 approving a DOTD agreement for the Industrial Canal.

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Ms. Miller offered a motion to adopt Resolution 2024 – 056 to approve a DOTD agreement for the Industrial Canal. Ms. Bayles seconded the motion and it carried unanimously.

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6. Submission 2024 – 057 authorizing the Executive Director to purchase Construction Management, Field Technical and QA/QC services from River West Enterprises, Inc. for the construction of various capital projects for 2025.

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Mr. Boudreaux offered a motion to adopt Resolution 2024 – 057 to authorize the Executive Director to purchase Construction Management, Field Technical and QA/QC services from River West Enterprises, Inc. for the construction of various capital projects for 2025. Ms. Miller seconded the motion and it carried unanimously.

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7. Submission 2024 – 058 authorizing the Executive Director to extend the contract with Weiser Security Services to continue providing supplemental guard services at Port facilities.

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Ms. Bayles offered a motion to adopt Resolution 2024 – 057 to authorize the Executive Director to extend the contract with Weiser Security Services to continue providing supplemental guard services at Port facilities. Ms. Miller seconded the motion and it carried unanimously.

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8. Submission 2024 – 059 approving a stevedore license for SSA Conventional, Inc. and OnSite Solutions, LLC.

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Ms. Bayles offered a motion to table Submission 2024 – 059. Mr. Boudreaux seconded the motion and it carried unanimously.

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9. Submission 2024 – 060 authorizing the Executive Director to move $10 million from the restricted fund associated with claim settlements to the unrestricted fund.

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Ms. Miller offered a motion to adopt Resolution 2024 – 060 to authorize the Executive Director to move $10 million from the restricted fund associated with claim settlements to the unrestricted fund. Mr. Boudreaux seconded the motion and it carried unanimously.

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10. Submission 2024 – 061 approving the District’s 2025 Operating, Non-Operating and Capital Budget.

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Mr. Boudreaux offered a motion to adopt Resolution 2024 – 061 to approve the District’s 2025 Operating, Non-Operating and Capital Budget. Ms. Bayles seconded the motion and it carried unanimously.

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 11. November 2024 Financials Briefing Note.

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The November 2024 Financials Briefing Note was rendered to the Board and is on file in the Executive Offices.

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 12. FEMA/GOHSEP Briefing Note.

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The FEMA/GOHSEP Briefing Note was rendered to the Board and is on file in the Executive Offices.

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 13. Monthly Staff report from Director of Administration and Finance.

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The Director of Administration and Finance Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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 14. Monthly Staff report from Director of Navigation.

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The Director of Navigation’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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 15. Monthly Staff report from Director of Operations.

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The Director of Operations’ Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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 16. Monthly Staff report from Director of Cargo and Trade Development.

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The Director of Cargo and Trade Development’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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17. Monthly Staff report from Director of Engineering, Maintenance and Development.

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The Director of Engineering, Maintenance and Development’s Staff Report was rendered to the Board and is on file in the Executive Offices.

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18. Monthly Staff report from the State Port Lobbyist.

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The State Lobbyist’s Monthly Staff report was rendered to the Board and is on file in the Executive Offices.

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 19. Monthly Staff report from the Federal Port Lobbyist.

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The Federal Lobbyist’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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20. Other Matters which may properly come before the Board.

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There were no other matters to be discussed.

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 21. Executive Session and appropriate action in any of the following matters:

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Mr. Guidry stated the Board would not enter into Executive Session.

* + IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
	+ Turning Basin Site Remediation – Dynamic Industries, Inc.
	+ Damage to Berth 15 – Southern Ionics.

There being no further business to come before the Board, Mr. Guidry asked for a motion to adjourn. Ms. Miller offered a motion to adjourn. Mr. Boudreaux seconded the motion and it carried unanimously. The meeting adjourned at 5:30 p.m.

All discussions held on the above items were recorded using the FTR Gold recording program.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

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 KEVIN D. GUIDRY, President

ATTEST:

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JOHN M. CRADURE, Secretary/ Treasurer